



Theme Number 4*
October 2004

Governance of the College

The College will be a corporation created by legislation. The Act creating the College will have a provision for the election of a Board of Governors to govern the College. The College will be able to establish by-laws to regulate its operations and its processes such as discipline, admissions and continuing education (see appropriate themes).

1. Board of Governors

Board Structure

- 11 Governors (directors):
 - 2 lay Governors appointed by the Board or by Government (for example from a corporation involved in IP)
 - 9 Governors elected by members of college for three year terms with three new members being elected each year, all for a maximum of one renewable term
- President, Vice-President and Secretary/Treasurer are selected from the nine Governors for one year non-renewable terms
- Minister may request report from College Board from time to time
- Board may appoint Councils, Committees or task forces from time to time for short or long term projects or studies
- Board has power to appoint and remove committee members

2. Standing Committees

2.1 Admissions Committee

- The Committee would be responsible for setting admission standards:
 - Agent trainee education requirements

* The purpose of these thematic sheets is to outline the operations of the College as proposed by IPIC and to seek feedback on these proposals.

- Exams
 - Initial qualifications
- It would also set up the Examination Boards.

2.2 Professional Standards Committee

- The Committee would be responsible for:
 - Maintenance of registers
 - Insurance requirements
 - Continuing Education (including accreditation of courses and other educational services).

2.3 Professional Conduct Committee

- The Committee would be responsible for the code of ethics and the discipline process (see Discipline Theme).
- It would have at least 10 members, one of whom is the Past President and who does not serve as Chair

2.4 Discipline Tribunal

- 15 Members, who are not current Board members including the immediate Past President
- 3 Members for each tribunal that deals with a complaint with a lay person who would be a retired judge or equivalent as Chair
- See also Discipline Theme

2.5 Appeal Tribunal

- Three Members appointed by the Board, one of whom may be a retired judge. See Discipline Theme.

2.6 Liaison Committee

- Responsible for relations with CIPO, IPIC, Law Societies, Engineering Societies, and foreign organizations.

2.7 Elections Committee

- Responsible for nomination of Board members
- At least three members, immediate Past President

3. Summary

The College will be a new entity, distinct from CIPO and from IPIC (see Theme 7). It therefore requires a volunteer governance structure appropriate for a regulatory body.

Please send your comments to college@ipic.ca by October 29, 2004.